**LBJ Elementary School**

**SBDM**

**Monday, August 13, 2018**

**I. Meeting Called to Order:** 4:00 p.m.

1. Council Members Present: Jeremy R. Hall(Chair), Michelle Robinson (Teacher), Janice Hall (Teacher), Joy Howard (Parent) and Debbie Spencer (Parent)
2. Council Members Absent: Paige Beasley (Teacher). Ms. Beasley took a different position at the Board of Education. There will be a teacher vacancy until the position can be voted on.
3. Guests Presenting: Wayne Sizemore

**II. Approval of Agenda:** Motion made DS, seconded by JH. Motion passed 5-0

**III. Approval of Preceding Meeting Minutes:**

July 12 minutes: Motion made DS, seconded JTH. Motion passed 5-0

July 16 minutes: Motion made MR, seconded JH. Motion passed 5-0

July 19 minutes: Motion made JH, seconded DS. Motion passed 5-0

July 22 minutes: Motion made DS, seconded JH. Motion passed 5-0

**IV. Good News Report:**

Students read 30 minutes each school night. We will send out a messenger call to notify parents. Students will fill out a reading log to fulfill this requirement.

**V. Public Comment:** None

**VI. Extra Service Position Postings:**

We need to post coaching positions.

**VII. Review Teacher Applications:**

JTH moved to go into closed session to discuss teacher applications, DS seconded. Motion passed 5-0. Council went into closed session to discuss teacher applications.

**VIII. Consultation for Custodian Positions:**

Council remained in closed session to discuss custodian positions.

JTH moved to return to open session, JH seconded. Motion passed 5-0.

**IX. Review Instruction Money Budget:**

The copier is running $350 per month. We need to monitor our usage. We will be losing some money due to our numbers being down by 60 students in attendance.

**X. Approval for Purchase of 2 CDW Screens:**

The quote for one screen was $2800. We need one for preschool and one for 4th grade. This will cost $5600. JTH moved to approve, DS seconded. Motion passed 5-0.

**XI. Approval of Instructional Day Schedule:**

Our day will begin at 8:00 a.m. and end at 3:04 p.m. DS moved to approve, MR seconded. Motion passed 5-0.

**XII. Approval Master Schedule:**

We will table to master schedule so it can be fixed.

**XIII. Approval Classroom Assignments:**

We will table the classroom assignments so it can be fixed.

**XIV. Student Achievement:**

1. MAP testing window (Week of August 21)
2. Review of MAP data from spring 2018
	1. Looked at scores and discussed progress.

**XV. Curriculum and Instruction:**

1. Engage New York
	1. Looked at module and topics with assessments. JTH moved to approve, MR seconded. Motion passed 5-0.
2. LDC: Science and Social Studies mini tasks:
	1. Each class must do 2 mini-tasks a month. Bring writing into subjects.
3. Cooperative Learning
	1. KAGAN strategies from last year.
4. Questioning Techniques
	1. Higher order thinking
5. PLC Schedule
	1. Once a week during planning time
	2. Look at data
	3. Plans for students

**XVI. Open Meetings Documents:**

All members received a copy of the Open Meetings documents.

**XVII. Managing Government Records Document:**

All members received a copy.

**XVIII. Student Free Speech and Religious Liberty Rights**

All members received a copy.

**XIX. Proof of Receipt Page for Items 13, 14, and 15 (Wayne Sizemore)**

All member signed proof of receipt.

**XX. Certificate of Distribution for items 13, 14, and 15 (Wayne Sizemore)**

**XXI. Set Meeting Days/Times:**

Meetings will be the second Tuesday of the month at 4:00 p.m. Our next meeting will be September 11, 2018 at 4:00 p.m.

**XXII. Approval to Adjourn Meeting:**

DS moved to adjourn, JH seconded. Motion passed 5-0.

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